

Website <https://www.emeryindustries.com.au/>

Office Address Arundel QLD 4214

Employment Type Paid graduate position – Full-time

Position Title **Assistant Production Engineer**

Do you want to learn and grow with us and become a valued member of the team?
Do you enjoy working for an exciting, fast growing business?
Do you want to be involved directly with practical product design and see it become reality?

If so, we want to hear from you!

Located at the northern end of the Gold Coast, Emery Industries is enjoying considerable success in the medical manufacturing industry. We are looking for a person who is keen to learn and grow in our business operations.

The successful candidate will be highly motivated to take ownership of this role and be willing to listen and learn about our business and the opportunities it offers. Attitude is everything and you will be well supported in your development by a great group of experienced staff to make sure you become a successful member of our team.

Your day to day responsibilities:

- Complete product estimates for quotation and tender response purposes
- Updating of production manuals, including converting manual drawings to CAD (2D/3D)
- Be able to produce BIM files for quotations and tender submissions
- Assist in developing new Product designs
- Attend regular Design Improvement meetings
- Optimise existing product designs as part of our continuous improvement process
- Work with Operations Manager and Workshop Supervisor to improve production workflows
- Be actively involved in new Estimating and Production Management system implementation
- Work attendance shall be maintained at the agreed business hours.
- Drawings and Bill of Materials (BOM) are to be updated clearly and to be attached to the job sheets.

SKILLS ESSENTIAL TO THE JOB:

Technical

- Proficient in the use of CAD systems to create 2D/3D Drawings
- Estimating activities (e.g., Preparation of Bill Of Materials, Drawings and Base Costings).
- Experience with Lean Manufacturing Principles
- Above average skills in MS Office applications

Human Relations

- The ability to work in a team environment, as a team member
- Good communication skills both written and verbal
- Confidence to communicate with Large Project based companies
- Personal standards of honesty and integrity
- Service oriented in regard to dealing with clients

ESSENTIAL PERSONAL ATTRIBUTES

- Intelligent, innovative and lateral thinking
- Results-oriented
- Flexible
- Team Player
- Professional